

REQUEST TO SPLIT ACCOUNTS

Filing Instructions: File this form and all supporting documentation with the appraisal district office before January 1st. All requests submitted after January 1st will be processed for the following tax year.

Required Documentation: Attach a copy of the property owner's driver's license or state-issued personal identification certificate. Include any other information that will help district personnel identify or locate the property and confirm its eligibility, such as survey plats or maps.

Qualifications: Property may not have an active mortgage unless written verification is provided that performing the split will not violate the terms of the lien.



Please split the following account(s):

R _____
Property ID Abstract/Survey or Subdivision/Addition Geo ID

R _____
Property ID Abstract/Survey or Subdivision/Addition Geo ID

To be split: Land, # of acres/lots: _____
 Building(s), type: _____

I wish to keep the following lots together:

Block Lot Block Lot Block Lot Block Lot

Signature Date

OFFICE USE ONLY

NEW ACCOUNT(S)

R _____
Property ID Abstract/Survey or Subdivision/Addition Geo ID

R _____
Property ID Abstract/Survey or Subdivision/Addition Geo ID

R _____
Property ID Abstract/Survey or Subdivision/Addition Geo ID

APPROVAL

Chief Appraiser Signature Date Approved

Owner File Changed PTD Code(s): _____ Processed by: _____ Date: _____

Abstract File Changed Tax Year: _____ Mapped by: _____ Date: _____

Property File Changed Notes: _____ QC by: _____ Date: _____

Computer Updated